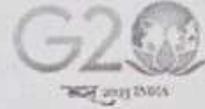




## SARAS 4.0

### School Affiliation Re-Engineered Automation System



#### LETTER DETAILS

NO : CBSE/2730654/EX-03247-2425/2024-25/

Dated: 11/07/2023

The Manager,  
ORLEANS - THE SCHOOL  
F-19 SECTOR 8, ROHINI  
DELHI, NEW DELHI, 110085  
(M: 011-27948500)

**SUBJECT: -Extension of General Affiliation up to Senior Secondary Level .**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

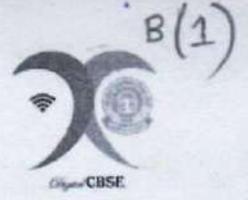
<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2730654</b>
<b>School No</b>	<b>85274</b>
<b>Affiliated for</b>	<b>Extension of General Affiliation</b>
<b>Category</b>	<b>Extension of Affiliation</b>
<b>Period of affiliation</b>	<b>01.04.2024 to 31.03.2029</b>

The above sanction is subject to fulfillment of following conditions:-

- The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
- The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws circulars, guidelines, instructions and other amendments issued from time to time by the Board.
- The School shall possess following valid mandatory documents at all times :
  - No Objection Certificate
  - Recognition Certificate
  - Land Certificate
  - Fire Safety Certificate
  - Building Safety Certificate
  - Certificate of Registration of Society/Trust/Company
  - Safe Drinking Water and Sanitary Condition Certificate
- The School shall also ensure the compliances with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS portal.



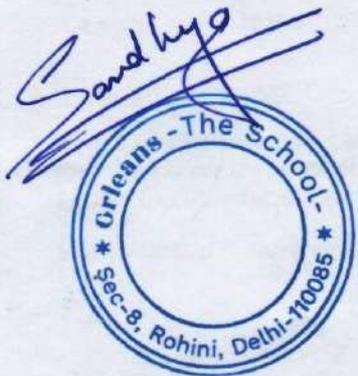
केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education  
संबद्धता - School Affiliation Re-Engineered Automation System (SARAS) 4.0



**Details OF SCHOOL AFFILIATED TO**  
Central Board of Secondary Education

**Details Of The School Filled up AFFILIATION/OASIS**

Name of Institution	ORLEANS - THE SCHOOL
Affiliation Number	2730654
State	DELHI
District	NORTH WEST DELHI
Postal Address	F-19, SECTOR-8, ROHINI
Pin Code	110085
Website	www.orleanstheschool.in
Year of Foundation	2009
Date of First Opening of School	4/1/2009 12:00:00 AM
Name of Principal/ Head of Institution	RITU VERMA
Gender	Female
Principal's Educational/Professional Qualifications:	M.COM , M.ED, CTET
No of Experience (in Years):	
	Administrative: 5
	Teaching: 16
Status of The School	Senior Secondary Level
Affiliation Period	From : 01/04/2019 To : 31/03/2024
Name of Trust/ Society/ Managing Committee	Babson (PSB) Education Society



Gram: CENBOSEC, Delhi-92  
 Email: [cbsecli@nda.vsnl.net.in](mailto:cbsecli@nda.vsnl.net.in)  
 Website: [www.cbse.nic.in](http://www.cbse.nic.in)



Phone: 011-22426938  
 22509252-59, Ext. 225/302  
 Fax: 22515826

Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
 "SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

REGD/SPEED POST

No. CBSE/ AFF/2730654(EX-00199-1415)/2013/605465.

Dated: 10.09.2013

✓ THE MANAGER  
 TECNIA INTERNATIONAL SCHOOL  
 F-19, SECTOR-8, NORTH WEST DELHI  
 ROHINI, DELHI-110085.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2014.

Sir/Madam,

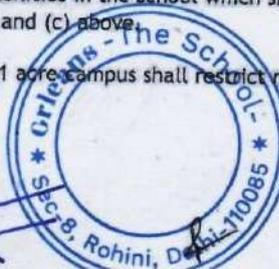
This is with reference to your online application executed on 31.05.2013, on the above subject. In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five year(s) w.e.f. 01.04.2014 to 31.03.2019 subject to the fulfilment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30<sup>th</sup> June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-			

Contd..2/-

*Sandhya*



-2-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE Schools
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-

The school is also required to :-

1. Reconstitute School Managing Committee as per norms prescribed by regard. Also 5-6 names of persons not below the rank of Principal of Sr. Secondary the Board in this School affiliated with the Board be recommended so that approved by the Board as its nominee in the School Managing Committee.
2. Enrollment of the students from class I to XII is low. As such, the school is required to make efforts to increase the number of students in the school.
3. Submit the result of the last three years of the Board Examination for classes X & XII.
4. Submit a copy of the EPF Code No. allotted by the concerned department along with a copy of the chalan.
5. The financial position of the school is appears to be very weak as the school is running in deficit. To clarify.
6. Submit the Audit report for the financial year ending March 2012 -2013.
7. Maintain the Section Teacher ratio of 1:1.5 at each level as per Affiliation Bye-Laws of the Board.

Yours faithfully,

*Juman*

ASSISTANT SECRETARY (AFF)

Encl: As above



CBSE/AFF/P-18

Annexure-A

## CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

AFF/EX-00199-1415(2730654)/2013

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

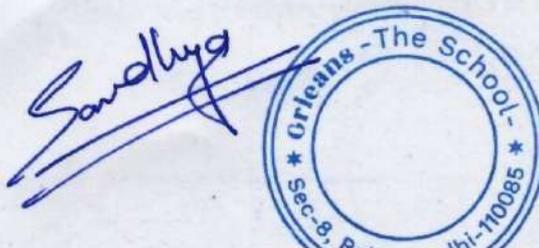
1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30<sup>th</sup> June of the year proceeding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons (atleast 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997.
10. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

Upto	-	500	Students	Rs.60, 000/-
501	-	750	"	Rs.80, 000/-
751	-	1000	"	Rs.1,00,000/-

Above - 1000 " Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

&  
ASSISTANT SECRETARY (AFF)



Gram : CENBOSEC, Delhi - 92  
E-Mail: [obsedli@nda.vsnl.net.in](mailto:obsedli@nda.vsnl.net.in)  
website: [www.cbse.nic.in](http://www.cbse.nic.in)



Phone: 22509256-59  
Fax: 22515826  
Telex : 66015-CBSE-IN 34

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD

No. CBSE/Aff./2730654(SL-01550-1112) / 324713

Dated: 11.07.2011

15

The Manager,  
Tecnia International School,  
F-19, Sector-8, Rohini,  
North West Delhi,  
Delhi - 110 085

Sub:- Fresh Composite Provisional Affiliation to the above said school upto Sr. Secondary level.

Madam,

With reference to your online application dated 30.06.2010 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination and Senior School Certificate Examination of the Board for a period of three years w.e.f. 01.04.2011 to 31.03.2014.

The school is allowed to introduce the following subjects at Senior Secondary Level during the above period:-

ENGLISH, HINDI, MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, PHYSICAL EDUCATION, COMPUTER SCIENCE, ACCOUNTANCY, BUSINESS STUDIES, ECONOMICS, INFO. TECHNOLOGY.

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."

The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII depends upon campus area and facilities:-

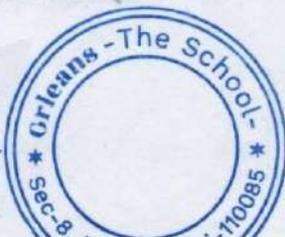
	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in each class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in each class XI and XII

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.

Contd.....2

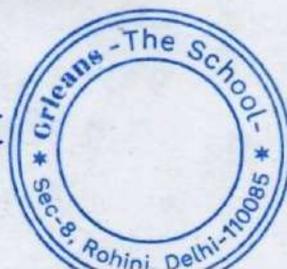
*Sanathya*



5. The school shall sponsor regularly its bonafide and eligible students in Board's class X/XII Examinations from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
6. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
7. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
9. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
10. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
11. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
12. The school will provide Laboratories, Library and other facilities as per norms of the Board.
13. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
14. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
15. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
16. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
17. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
18. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
19. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
20. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
21. The affiliation Code Number allotted to your school is **2730654**. This may please be noted and quoted for any correspondence with the Board.
22. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
23. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2011 to 31.03.2014) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
24. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of Rs. 12,500/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation.

m

*Sandhya*



Contd.....3

32

25. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.

26. The school is eligible to open CBSE pattern classes IX/XI w.e.f. 01.04.2011. Accordingly, 1<sup>st</sup> Batch of class X/XII of the school will be appeared at the Board's Examination to be held in the year 2013.

27. The school should not start Class IX-X/XI-XII without written approval of the Board. The Board shall not be responsible for any consequences in case class IX-X/XI-XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.

28. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

a. Area of school campus	-	-	3739.41 sq. mtrs.
b. Total built up area	-	-	5796 sq. mtrs.
c. Area of play ground	-	-	1869.705 sq. mtrs.
d. No. of class rooms	-	29	500 sq. ft.
e. No. of labs	Physics	- 01	600 sq. ft.
	Biology	- 01	600 sq. ft.
	Chemistry	- 01	600 sq. ft.
	Composite Science lab	- 01	600 sq. ft.
	Maths	- 01	500 sq. ft.
	Computer Sc. Lab	- 01	500 sq. ft.
	Other rooms	- 09	400 sq. ft.
f. Size and number of books in the Library	-	-	Size - 1250 sq. ft., No. of Books - <u>2231</u>

29. Other conditions are as per Annexure 'A' enclosed.

30. Special conditions to be complied within three months:-

- a. The school is required to procure more books in the library for Senior Secondary level.
- b. More quality books should be added in the library.
- c. The school is required to appoint minimum one PGT in each subject.
- d. Reserve fund in the joint name of CBSE should be shown in for FDR etc.

Yours faithfully,

(JOSEPH EMMANUEL)  
DEPUTY SECRETARY (AFF)

Dated: 11.07.2011

No. CBSE/Aff/2730654(SL-01550-1112)

Copy to:-

- 1. The Principal, Tecnia International School, F-19, Sector-8, Rohini, North West Delhi, Delhi - 110 085
- 2. The Dy. Director of Education, Office of the Directorate of Education, Distt. South West-B, Najafgarh, New Delhi.
- 3. The Regional Officer, C.B.S.E, R.O., PS 1-2, Institutional Area, I.P. Extension, Patparganj, Delhi - 110092.
- 4. The Desk Officer, Delhi, Affiliation, Preet Vihar, Delhi.

*Sandhya*



*24*  
DEPUTY SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln.No. 2730654(SL-01550-1112)

**Other Conditions:**

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997.
10. Rs...4500/-.... on account of annual fee for the ...03..... years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-
 

Upto	Students	Rs.
500	"	Rs.60, 000/-
501	750	Rs.80, 000/-
751	1000	Rs.1, 00,000/-
Above	1000	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

*Sandhya*



Sd/-  
DEPUTY SECRETARY (AFF)